

SCHEDULE A ADDENDUM TO THE SERVICE LEVEL AGREEMENT BETWEEN UTAH INTERACTIVE, LLC AND UTAH LABOR COMMISSION

This document will serve as the latest Schedule A addendum to the Service Level Agreement with the Network, Utah Interactive, LLC, adding additional Utah Labor Commission transactions or services to the Network, subject to approval of the State of Utah Chief Information Office (CIO).

AGREEMENTS

1. Access By the Network Manager The Utah Labor Commission authorizes the Network Manager, to provide electronic access to information contained in the Utah Labor Commission Web Site, in accordance with this Agreement. Description of Service is as follows:
 1. Create a new web site home page and secondary division pages that will include a template to be used on other subsequent pages.
 2. Create a new logo for the Labor Commission
 3. Use existing content from the UOSH pages to the new secondary page and help locate and implement a counter for this page.

See the Proposal Letter for more details and pricing.

2. Record Classification and User Access The Utah Labor Commission represents to the Network Manager the record classification: Public

The Network Manager certifies that they will offer the following security and authorization for access to the application outlined above:

Users will be required to register with the network through the subscription agreement and issued a unique username and password. This username and password will be required to access the service. The application will allow access to only those records to which the user is eligible to access as established by the Agency.

(Not Applicable)

3. Record Supply Costs and Computer Programs. The Network Manager shall be responsible for costs and expenses in establishing access to the records and providing record transactions to Users and Subscribers, including without limitation, the cost for purchasing or developing and maintaining all programs used to interface with the Agency computer programs and to access the Records. Computer programs used by the Network Manager shall:
 - a. Protect information from unauthorized access; (Not Applicable)
 - b. Supply records to Subscribers on a timely basis in an accurate, understandable and logical format acceptable to Agency; (Not Applicable)

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Be tested by the Network Manager and prototyped for Agency review and approval before it is offered to the public.

4. Use messages. If required by Agency, the Network Manager shall cause the Network to require Users to signify online that they will comply with any restriction on use of the records required by law, as amended from time to time. Such user agreement will be in the form of a use message displayed online, with a required positive response, all as captured in a log file, prior to the User being permitted to further search or view the record.

(Not Applicable)

5. Subscriber Agreements. The Network Manager shall obtain initial written agreements from all Subscribers that they will comply with any other applicable federal or Utah laws, regulations, or policies relating to record use and confidentiality. Such agreements shall be maintained by the Network Manager for inspection by the Agency.

(Not Applicable)

6. Transaction Logs. Agency shall have access to the Network's Subscriber Transaction Log for the purpose of auditing the collection and dissemination of Agency's records. Unless otherwise specified by Agency, this Log shall contain the following data: Subscriber name, transaction data and time and type of inquiry/transaction. (Not Applicable)

(Not Applicable)

7. Payment and Collection.

A Premium Service Charge is requested for this phase of the record access. A subscription to the Network would be required to access this application.

- a. Collection: The cost to the public for access to and purchase of specified Application/Service records is set by statute and is currently \$0.00. The Network Manager shall be totally responsible for the collection of payments from Users and Subscribers according to the chart below. No additional amounts may be charged by the Network Manager for the identified records without the prior written agreement of the Agency and the CIO. The fee charged by Network represents a fee for services to gateway system users. The Network hereby represents to the Agency that it believes the following charges will fairly and reasonably recompense the Network Manager in order to make the Master Contract a success:

(Not Applicable)

<u>Agency/Project/ Priority</u>	<u>Statutory Fee</u>	<u>the Network Charge</u>	<u>Total</u>
1.) Record Requests	\$	\$	\$

- b. Payment: Payments of the statutory fee for each record accessed (regardless of whether the Network Manager has collected the amount from the applicable User or Subscriber) shall be made from the Network via (specify check, credit card or ACH transaction)

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directly to a designated account or accounts furnished by Agency. In addition, a payment/deposit statement shall be mailed to the following address or transmitted electronically as mutually agreed to the parties to:

Project contact: (Not Applicable)

Statements shall reflect the quantity of the records accessed for the full previous month. The statement shall indicate the type of record access if more than one record is available.

- c. Payment Due Date. The Network Manager shall remit payments with the required statements to the Agency for access during the previous month of Agency records no later than the last working day of the month after the month in which the fees due to the Agency were incurred.

(Not Applicable)

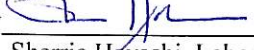
8. Records and Finances. All Network documents and records maintained by the Network Manager relating to Agency records shall be available for inspection; auditing and copying by the agency or other authorized representatives.

(Not Applicable)

9. Efficiency Gain Calculation. The Agency and the Network will establish baseline cost for the processing TLR records both prior to making the enhanced service available and after the service is made available to estimate the cost savings of offering this service.


IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officials or officers.

Utah Labor Commission

By 
Sherrie Hayashi, Labor Commissioner

Date 9/21/06

The Network

By 
Carrie Gott, General Manager

Date 9/25/06

Office of CIO

By 
Jolet Olsen, DTS Business Services Manager

Date 10/18/06

Utah Interactive
30 E. Broadway, Suite 300
Salt Lake City, UT 84111
August 17, 2006



UtahInteractive
Connecting You To Online Government

Bill Gerow
IT Director for the Labor Commission
Utah Labor Commission

Dear Bill,

As you have indicated, the Utah Labor Commission is interested in Utah Interactive, LLC (UI) designing an updated home page and division pages, redesigning the agency logo, and pouring new content from the existing UOSH Statistics page into the new design templates. The following proposal outlines the scope of work requested and includes a proposed timeline and associated costs.

SCOPE OF WORK

HOME PAGE AND SECONDARY PAGE DESIGN

UI will create three designs for the Labor Commission home page. A secondary page design will be developed based off of the selected home page design. Your agency will have multiple opportunities to provide feedback and suggestions to help create a site that communicates your agency's mission and purpose. The deliverables for this task are two templates – one for the home page and one for secondary pages. It is the agency's responsibility to pour their site content into these templates. Templates will include all HTML, JavaScript, CSS and graphic images and be delivered on 2 CD ROMs.

LABOR COMMISSION LOGO

UI will work with Labor Commission to create a new logo. UI will meet with your agency to discover objectives for their logo and then create three different logo designs for consideration, and feedback. This bid reflects an approved and final logo within three iteration cycles of design and feedback. If the design work goes beyond a third iteration, the Agency will be billed at our normal hourly rate for the remaining work until the logo is finalized. The deliverable for this task is a high resolution electronic copy of the logo in .pdf, .tiff and .eps formats (or any other format the agency requires) on 2 CD ROMs.

UOSH REDESIGN AND CONTENT POURING

UI will pour content from existing UOSH pages into the new secondary page design. UI will guide your agency in finding and implementing a page counter for this section of the site. The deliverable for this project includes all UOSH html pages along with any additional graphics, JavaScript, or CSS that is specific to this department. UI can either deliver this on CD ROM or FTP it to the agency's server.

Based on the assumptions and features discussed above, UI proposes the following pricing and time to completion.

TASKS TO COMPLETE & TIMELINE (ESTIMATED DURATION 15 WEEKS)

Task	Duration	Start
	Weeks	
Design 2-3 designs for home page	2.5	TBD
Design secondary page design	1	TBD
Create Agency Logo	4	TBD
Redesign and pour content for UOSH	1	TBD
Total	8.5	

Note: Dates are not billable hours, but a rough estimate of time required from beginning to end of task and include anticipated delays for iterations, meetings and scheduling.

DEVELOPMENT COST

Description	Cost per Unit
Home Page Design	\$2,400
Secondary Page Design	1,000
Agency Logo	2,800
Redesign and content pouring for UOSH	1,000
Total	\$7,200

Upon agreement of the proposal, UI will provide documentation for signature; a work order and Service Level Agreement, standard contractual agreements established by the State of Utah, under Utah Interactive's statewide contract (PD1068).

Please contact me if you have any questions. We look forward to the opportunity to work with you on this project.

Sincerely,



Alan Gardner
Senior Web Designer
Utah Interactive, LLC
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alan@utahinteractive.org